

# Term 1: Update 1

## Welcome!

Welcome to our first Update for 2021 and a happy New Year to all our students and families. We are excited to add a special welcome to those of you who are beginning your learning journey with us in 2021 and look forward to getting to know you as you become part of our Adelaide Botanic High School community.

I hope you have been enjoying a wonderful summer holiday and you are relaxed, recharged and fired-up to start a new school year. Our staff are certainly ready, with planning and preparation in full swing this week and all signs indicate that we have another incredible and productive year ahead.

2020 came with a unique set of challenges and as I reflected in the final Update last year, it also highlighted how well we worked as a team to collectively give students and families our very best during times of uncertainty and challenge.

As I celebrated on New Year's Eve, it was clear that a new calendar year was not going to fix 2020 and that turbulence and uncertainty will continue to feature in 2021. In fact, 2020 has helped us prepare even better for our next chapter as a school and enabled us to rethink what matters most. It has challenged us to make sure that uncertainty is also balanced with those foundation rocks and first principles that provide surety for our students, those things that they can rely on when the world is shifting around them.

We begin this year with 30 new staff joining the school, making us a team of 98. Although an exhausting process, we have been able to hand select all our new staff and they bring a significant range of skills and experience. Each of our new staff have been involved in an intensive onboarding process this week to ensure that our student learning experience will continue to be a special feature of the school. I am looking forward to introducing them to you and our students soon.

Please note the staggered start time for the first day of school on Wednesday, 27 January only: Year 8 students only will arrive at 9.15am for a 9.25am start, providing an opportunity for them to settle in prior to the rest of the school (Years 9,10 and 11) arriving at the normal Wednesday time of 10.05am for a 10.15am start. The 4pm dismissal will still occur for all students.

*Alistair on behalf of our whole Team*



*Introduction of 2021 new staff members*

# EdSmart forms for completion and information

The following slips/broadcasts will be distributed via EdSmart following this Update and may require your response as per the instructions on each:

- Laptop Payment Plan Agreement (Year 8s only)
- Digital Learning Policy
- Mobile Phone Acceptable Use Policy
- Media Permission Form (Year 9-11s only)
- Swimming Carnival permission slip
- STEM Responsible Behaviour Safety Agreement
- Prescribed CBD visit permission slip
- Borrowing Agreement
- Consent to participate in athletic lessons

## Process for Change of Personal Details (Address, email, emergency contacts etc)

There is a link on the home page of the Frog parent portal to advise the school of any changes to your personal details.

Please note that a change of address will require uploading of documentation.



## Swimming Carnival – Monday, 1 February

With the 2021 school year about to commence, preparations for our annual all-school Swimming Carnival are well underway. The Carnival will be held on Monday, 1 February, in Week 2, at the Payneham Swimming Pool. Students are encouraged to wear their house colour on the day.

The day will include a mixture of swimming and novelty events, both in and out of the pool. Events that students will be able to sign up for at school include 25m and 50m events in freestyle, backstroke, breaststroke and butterfly.

There is no fee for the Swimming Carnival as the cost of transport and venue hire is included in the 2021 Materials and Services Charge. Parents will be emailed an EdSmart electronic consent form shortly.



# What to expect on Day 1

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All the staff at Adelaide Botanic High School are looking forward to welcoming students on their first day of term for 2021.

Here is some information to assist students to prepare for Day 1.

## First day of school

Wednesday, 27 January 2021

## School start and finish times

9.15am for a 9.25am start (Mon/Tue/Thu/Fri)

10.05am for a 10.15am start (Wed)

4pm dismissal (every day)

*Please note: On the first day of school, Year 8s only arrive at 9.15am for 9.25am start and Year 9s-11s arrive at 10.05am for 10.15am start.*

## Where to go

Students are to use the Botanic entrance at the rear of the school, entering through the eastern large doors of the atrium.

There will be a Year 8 assembly in the Gymnasium at 9.25am, followed by an assembly for Years 9-11 at 10.15am.

If students choose to ride their bikes to school, parking and entry to the school is available in the Foundation level underneath the school. Staff members will be at the front of the school and at Foundation to assist. Students are requested NOT to lock bikes at the front of the school.

## What to bring

Something to write with.

Recess and lunch (Cafe B will be open for food purchases and pre-orders - please see info on p4).

## Please note

Lockers will be allocated to all students on the first day of school.

Student timetables will be provided by Connect teachers on Day 1.



# Welcome Days 2020

Late in Term 4 2020, Adelaide Botanic High School hosted two Welcome Days for students commencing in Year 8 next week.



# Taking public transport?

Various excursions throughout the year require our students to catch public transport so we encourage all students to have a metroCARD for this purpose.

The Adelaide Metro website enables you to register and recharge your card online, and check your balance and transaction history. You can also set up an Auto recharge so that your child is never left without credit on their metroCARD.

Adelaide Botanic High School has an Adelaide Metro Kiosk at Student Services on Level 1 where students and staff can purchase and recharge their metroCARDS. Students can top up their metroCARDS during break times.

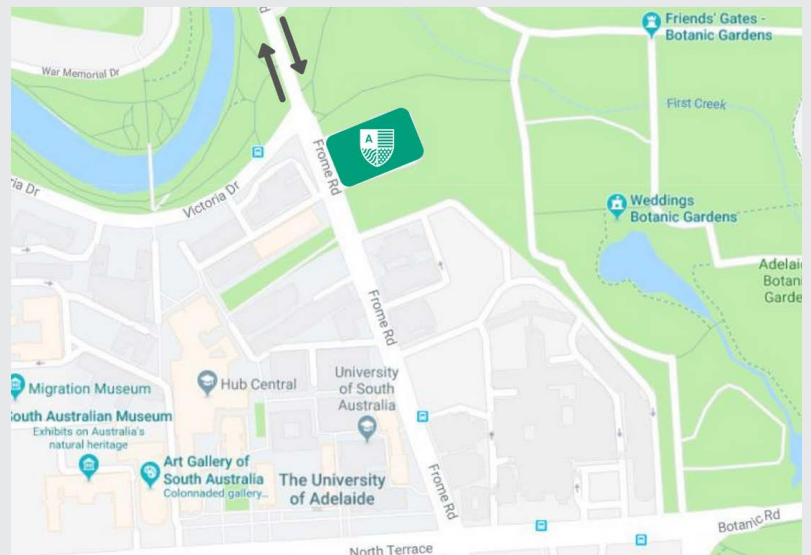


# Drop off points

Adelaide Botanic High School encourages the use of active travel in getting to and from school. However, if you need to drop off and collect your child, please consider this carefully.

The school's "kiss and drop" zone is located on Frome Road, just north of the school towards the zoo, allowing you to stop for a brief moment.

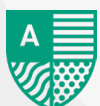
Please be aware that there may be delays on Plane Tree Drive and Frome Road.



# Cafe B

Food can be purchased from Cafe B during recess and lunch. Pre-orders via the Qkr! app are preferred and may be placed up to 8.30am the same day of order.

Students collect their Qkr! orders from the cafe; there is a pick-up line especially for pre-orders.



The Adelaide Botanic High School uniform reflects the contemporary nature of the school and offers a range of proven selections for a variety of weather conditions and student needs.

The uniform plays an important role in creating a sense of identity among students and the community whilst also supporting the safety and wellbeing of our students. The uniform has been designed to allow students flexibility of choice in terms of what they wear in varying weather conditions, with no specified summer or winter items.

<p><b>School dress (and skirt)</b></p>	<p><b>Sports uniform</b></p>	<p><b>Puffer vest</b></p>	<p><b>Jacket</b></p>	<p><b>Jumper</b></p>	<p><b>Short/long sleeved shirt</b></p>
<p>Length of no more than 10cm above</p>	<p>For PE or sport activities only</p>	<p>To be worn over a shirt or dress, not on its own</p>	<p>Worn as an everyday item or with the tie and shirt tucked in for formal occasions</p>	<p>To be worn over a shirt or dress, not on its own</p>	<p>To be worn over a shirt or dress, not on its own</p>
<p><b>School socks</b></p>	<p><b>Pants (2 styles)</b></p>	<p><b>Shoes</b></p>	<p><b>Shorts (2 styles)</b></p>		
<p>Black or white with green band, calf-length</p>	<p>Tailored, charcoal with side pockets and logo</p>	<p>All black, leather lace-up school shoes with a defined low heel or shoes with T-bar (for girls)</p>	<p>Tailored, charcoal with side pockets and logo</p>		

# School Photos

School photo days will be held on Monday, 8 February and Tuesday, 9 February 2021.

Details of how to order can be found by [clicking here](#).



# Staying safe around bats

- *Bronte Nicholls, Assistant Principal, Curriculum Innovation and Community Partnerships*

Adelaide Botanic High School are very fortunate to have a location nestled between the Botanic Gardens and Botanic Park. Students and staff enjoy the tranquillity of the green surrounds in a normally dry climate along with other animals, including a large 'camp' of Grey-headed Flying Foxes located in Botanic Park to the north of the school.

Bats, including Flying-Foxes, are native in Australia and play an important role in the ecosystems. Greyheaded Flying-Foxes and other bat species can carry a rabies-type infection called Australian Bat Lyssavirus. It is important that students do not touch bats. Any contact with bats requires urgent medical attention.

For more information please click [here](#) for a fact sheet from SA Health.



## School Policies

Please click the links below to view the following Adelaide Botanic High School policies:

[Responsible Behaviour Policy](#)

[Anti-Bullying and Harassment Policy](#)

[Uniform Policy](#)

[Digital Learning Policy](#)

## School Day

### Mon/Tue/Thu/Fri

School Starts: 9.25am  
(supervised from 8.45am)

### Wednesday

School Starts: 10.15am  
(supervised from 9.35am)

### Every weekday

School finishes: 4.00pm  
(supervised until 4.20pm)

## Lost Property

There remains a large number of uniform items in lost property that were not claimed in 2020.

We encourage all Year 9s-11s to visit Student Services in the first weeks of Term 1 to check if any of these unnamed items belong to them.

Items from 2020 not claimed this term will be repurposed.



# Student Absences from School

At Adelaide Botanic High School, student attendance and safety is a high priority.



## To notify ABHS of a Student Absence

The preferred method is to SMS the school to inform of your child's absence via **0419 850 419**.

You are also able to telephone the school on 8214 7700 (press 1 for Student Services) or email [ABHS.studentservices321@schools.sa.edu.au](mailto:ABHS.studentservices321@schools.sa.edu.au).

When we have not been notified of an absence and a student has been absent for the day (or part of), an SMS will be generated and sent to the parent listed as Parent 1 in our database. We ask that a brief response to this text message is sent to inform the school of the reason for the absence. Where there is not a response to the SMS, the school will follow up with a phone call to seek a reason for the absence.

## Students Arriving Late to School or Leaving Early

A student "sign in/sign out" Kiosk is located at Student Services on Level 1. All students are required to attend Student Services if they arrive late to school to sign themselves in. An SMS will be generated and sent to the parent seeking the reason for the late arrival if an SMS is not received prior to the student arriving late or departing early. Students leaving school early are also required to sign out at Student Services. Students are not permitted to leave school for the purpose of buying food/lunch down the street. Parent requests for this will not be supported.

## Students Unwell During the School Day

Students who feel unwell during the school day are asked to report to Student Services on Level 1. First Aid staff will attend to the student and determine the best course of action to support the student to return to class, or Student Services will phone a parent to pick the student up from school.

# Invoices

- Megan Taylor, Business Leader

The Adelaide Botanic High School 2021 Materials and Services (school fees) invoices and laptop deposit invoices have been posted to families along with a flyer that outlines your payment options, so keep an eye on your mailbox.

The Principal and School Council have now formally approved the positive results of the polling process which occurred during Term 4 2020. The total Materials and Services Charge for 2021 is designated as the prescribed sum of \$870.

## Invoices

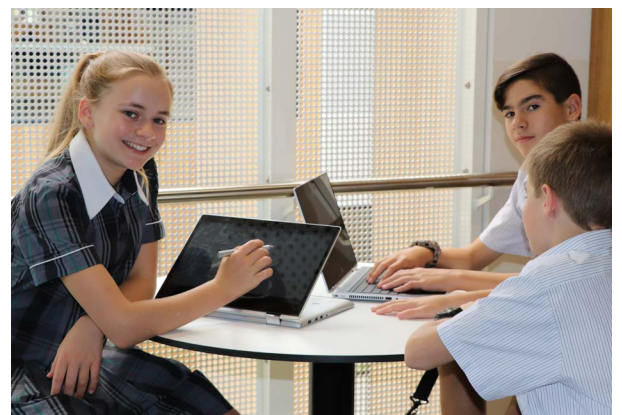
**Materials and Services Invoices:** Materials and Services fees are due to be paid in full by the end of Term 1 on 9 April 2021.

**Laptop Deposit Invoices (new students only):** Laptop deposits of \$500 are due to be paid by Thursday, 28 January 2021 to enable your child to collect their device. The balance of your laptop will be invoiced as three equal payments of \$310 in Terms 2, 3 and 4.

## Payment Methods

**School Card Scheme:** If you think you may be eligible for the School Card Scheme, please [click here](#) to apply online.

**Payment Options:** [Click here](#) or on the flyer graphic below to read about our payment options. This will also be included with your 2021 Materials and Services and laptop deposit invoices.



**Payment options**

<p><b>Phone</b></p> <p>You can make a payment with our mobile app.</p> <ul style="list-style-type: none"> <li>Download the app from the App Store or Google Play.</li> <li>Log in to the app using your school email address.</li> <li>Enter the amount you wish to pay.</li> <li>Confirm the payment.</li> </ul> <p>Your payment will be processed and you will receive a receipt.</p>	<p><b>BPOINT</b></p> <p>BPOINT allows you to easily make an online payment.</p> <ul style="list-style-type: none"> <li>Visit <a href="#">bpoint.com.au</a></li> <li>Click on 'Make a Payment'</li> <li>Enter the Party Code or EDID</li> <li>Click on 'Make a Payment'</li> <li>Enter the amount you wish to pay</li> <li>Click on 'Make a Payment'</li> <li>Enter your email address</li> <li>Enter your card or credit card details</li> </ul> <p>Your payment will be processed and you will receive a receipt.</p>	<p><b>Qkr!</b></p> <p>Qkr! provides you with a menu of school items that you can view, select and pay for in the one location and it retains all your receipts from your account by date.</p> <ul style="list-style-type: none"> <li>Download the Qkr! app on your phone or tablet</li> <li>Log in to the app using your school email address</li> <li>Click on 'Make a Payment'</li> <li>Enter the amount you wish to pay</li> <li>Click on 'Make a Payment'</li> <li>Enter your card or credit card details</li> </ul> <p>Your payment will be processed and you will receive a receipt.</p>	<p><b>Payment Plan</b></p> <p>A payment plan can be set up via Direct Debit so that money can be transferred direct from your account by date.</p> <ul style="list-style-type: none"> <li>Click on 'Direct Debit' on the app</li> <li>Enter your bank details</li> <li>Click on 'Direct Debit'</li> <li>Click on 'Direct Debit'</li> <li>Click on 'Direct Debit'</li> </ul> <p>Your payment will be processed and you will receive a receipt.</p>	<p><b>In Person</b></p> <p>You can visit us at ABHS and make a payment using your credit/debit card or with cash.</p> <ul style="list-style-type: none"> <li>Visit ABHS Reception located at Torrens Park, Adelaide</li> <li>Payment can be made via credit/debit card or with cash</li> <li>Receipts, statements and invoices can be printed or emailed upon request.</li> </ul>
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